



## JOB DESCRIPTION

**JOB TITLE:** Maintenance Technician

**FLSA STATUS:** Non-Exempt

**SUPERVISOR'S TITLE:** Maintenance Supervisor

**General Summary:** Responsible for anticipating, diagnosing and repairing all areas of the facility.

### **Essential Duties and Responsibilities:**

- Coordinate and schedule all repairs, problems, diagnosing problems and preventative maintenance with operations
- Remove, install, rebuild, weld, torch, lubricate and clean all equipment associated with the process.
- Perform equipment, instrument and electrical work as needed.
- Communicate directly with the production department ensuring problems and tasks are address in a timely manner
- Complete tasks assigned by Maintenance Supervisor as scheduled or on-call basis
- Assist Maintenance Supervisor with inventory management.
- Compliance with all city, state and federal regulations.
- Maintain a safe manner at all times.

**Required Knowledge, Skills, and Abilities:** Ability to weld, torch, pump alignment, material handling systems, and fork lift experience. Great communication skills and problem solving skills needed. Licensed Electrician.

**Education and Experience:** No prior experience required. A.A., B.S. and/or technical education is preferred. Prior maintenance and electrical experience is helpful.

**Physical Requirements:** Must have ability to lift at least 60 pounds, must have the ability to climb ladders and work at heights of at least 30 feet and manage confined space entry. Must have the ability to stand or walk for long periods of time.

**Working Conditions:** Work areas are exposed to all elements of weather, loud noise, and dusty conditions. Must be able to work safely with exposure to chemicals and while working with heavy moving machinery.

*This job description in no way states or implies that these are the only duties to be performed by the employee incumbent in this position. Employee will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments.*

EOE

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